



Winthrop School Committee
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, March 12, 2018 in the Music Room, Winthrop High School, 400 Main Street, Winthrop, MA. The meeting was called to order at 5:50pm.

ROLL CALL

Present: Mr. Fabiano, Mr. Martucci, Ms. Powell, Ms. Swope, Mr. Vecchia, Mr. Capobianco
Mr. Perrin was not present.

EXECUTIVE SESSION

At 5:50pm, Mr. Valentino made a Motion to go into Executive Session to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct bargaining sessions or contract negotiations with non-union personnel. Mr. Martucci seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

REGULAR MEETING

The regular meeting was called to order at 6:29pm.

ROLL CALL

Present: Mr. Fabiano, Mr. Martucci, Ms. Powell, Ms. Swope, Mr. Vecchia, Mr. Capobianco
Mr. Perrin was not present.

Ms. Howard led the Committee in the Pledge of Allegiance.

Also meeting with Committee:

Lisa A. Howard, Superintendent of Schools

Susan Eccles, Office Manager

Patricia Hames, Executive Secretary to the Superintendent of Schools

DELEGATES & VISITORS

High school senior Tajah Thomas addressed the committee about the “Walk-In” scheduled for March 14th in the high school gymnasium. The students were involved in the planning. There will be a student performance and a written pledge (optional). The itinerary is general. The students and staff are hoping it will be very impactful and educational.

The Superintendent and the administration want students to have a voice, but we also want to be realistic. The student’s collaboration with administration to put this together was successful. This is now a civic activity in the school. This is not public. Students do not have to participate. Speaker DeLeo and Senator Boncore are aware of the planed activity.

CORRESPONDENCE

None

PUBLIC COMMENT

- Rich Cifuni, parent and Director of Winthrop youth lacrosse spoke to the committee regarding the use of Miller Field. The Youth Lacrosse Program has been on the road for 2 years. They are asking the committee to please focus on what needs to get done for the kids to play on the field this spring. Please push and make this happen.

MINUTES

Mr. Capobianco made a Motion to approve the Minutes of February 26, 2018 (with the noted change).

Mr. Vecchia seconded the Motion.

Mr. Fabiano-abstain, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. The Motion passes with one abstention.

FINANCIAL & BUSINESS PROCEDURES

Mr. Capobianco made a Motion to approve Warrant SVW18-15 in the amount of \$127,061.23. Mr. Martucci seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

Mr. Capobianco made a Motion to approve Payroll Warrant SPW18-16 in the amount of \$669,318.80.

Mr. Martucci seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-abstain, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. The Motion passes with one abstention.

Mr. Capobianco made a Motion to approve the budget transfers in the amount of \$6,406.35. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

BULDINGS & GROUNDS

The following requests were presented for approval: WPG PTO, Lucky Bingo; WMS PTO, Full Court Frenzy.

Mr. Capobianco made a Motion to approve the use of building requests as presented. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

GENERAL REPORTS

Sub-committee Reports

Superintendent Contract Sub-committee

The committee met on March 5, 2018. Members present were Mr. Capobianco, Mr. Martucci, and Ms. Powell. Attorney Hodnett was also in attendance. The committee vote to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

Mr. Martucci made a Motion to approve the Superintendent's contract as advised by the sub-committee. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

Superintendent's Report

The Superintendent reported there is no school tomorrow due to the impending snowstorm, which makes June 20th the last day of school. There are districts who are working on plans for students to work at home during snow days. Melrose is designing a program. The plan must be approved by the DESE.

Pre-K screenings have been completed and we are in the process of looking at available slots and staffing to make sure we can meet the needs of all students.

We suffered some damage during the last storm. We have put together a google doc and had every teacher check their classroom for damage. There are several windows with leaks. We are going through them and Gilbane is reviewing. Insurance claims on the other issues are still in process.

Custodians are exhausted and they're working hard. The collaboration with the DPW has been very strong and very helpful.

Mrs. Howard reported she has spent a fair amount of time with IT Technicians Gio and Petro, going over inventory and warranties. Balsam Technology works with the town Police and DPW. They are also involved with Revere. They are going to give us an estimate of what our needs are. We need to make sure we're tracking our equipment and getting our money's worth. We have areas that are just not being met. We've made a change with the network to improve our Wi-fi.

Jackie Lamont gave a seminar regarding school safety. There were parents who had concerns, so this forum was a good opportunity for parents to ask questions, etc. Unfortunately, there was not a great parent turnout.

WHS Drama are moving on to States. Faustus was incredible. They will perform March 24th at the Back Bay Center at 3:00pm. The costumes were amazing. The Music and lighting was excellent. Students put this together on their own. They were State champions last year and it looks like they can pull it off again!

The Vaping Forum has been rescheduled to April 4th. Vaping is very dangerous and scary. We are encouraging parents to attend and listen to the valuable information.

Jonathan Cadigan has been hired as the Head Football Coach. The following coaches have been hired for the spring season: Frank DeMarco, Michael DeFelice, Ray Leonardo, Robert Fisher, David Guffey, Jayna Kulas, Amanda Pelletier, Brian Donnelly, Rich Cifuni, Ben Cimmino, Kailey Jasper, Marie Finn, Andrea Martucci, Mike Nickerson, Jeff Beck, Mark D'Amico, Brian Breau, Warren MacPhail, Alexandra Wuerfl, Catherine Domina and Marty O'Brien.

Frankie Fabiano has submitted his resignation as Assistant Football Coach.

NEW BUSINESS

Pregnant Workers Fairness Act/MCAD Guidance

This updated policy will be included in new hire packets and the civil rights packet. It's in the contract file. Attorney Hodnett will advise on how to update.

Social Media Policy

There have been requests from the principals regarding a social media policy. Example policies have been provided to committee for review.

Ms. Powell made a Motion to send the Social Media Policy examples to the Policy Sub-committee. Mr. Martucci seconded.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

Chromebook Policy Handbook

The superintendent has requested the committee to table this matter, so she can get examples from other schools.

Miller Field Administrative Manual & Rental Schedule

In anticipation of the field coming back to the school, Mr. Serino, Mr. Crombie and Mrs. Howard have put together a draft manual. A Facilities Manager position remains in the budget.

Mr. Vecchia made a Motion to refer the draft manual and rental schedule to the Buildings & Grounds Sub-committee. Ms. Powell seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

2018-2019 Transportation RFP

A bid went out for the in-town run and athletics. We received one RFP back from Healey Bus.

Mr. Vecchia made a Motion to refer the Transportation RFP to the Buildings & Grounds Subcommittee. Mr. Fabiano seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

WHS Softball Overnight Travel Request

The WHS Softball has submitted their annual overnight travel request to Cape Cod, MA.

Mr. Capobianco made a Motion to approve WHS Softball's overnight travel request. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

2018-2019 School Calendar

Options for next year's school calendar will be prepared for our next meeting. September 3rd is Labor Day and September 4th is the Primary Election.

UNFINISHED BUSINESS

Second Reading of the revised Substance Use Prevention & Education Policy

Mr. Vecchia made a Motion to waive the second reading of the Substance Use Prevention & Education Policy. Ms. Powell seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote.

PUBLIC COMMENT

None

PUBLIC RELATIONS

Mr. Vecchia commented that Band Together had a tremendous turnout – standing room only. It was a great night for the music program! John Wadkins, Juddy McGee, John Polino – great job! Parents did an excellent job organizing.

Mrs. Powell announced that the WMS Quiz Bowl took home Silver Medal!

Ms. Swope commented that *Faustus* was an impressive performance!

ADJOURNMENT

At 7:29pm, Mr. Martucci made a Motion to adjourn. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Capobianco-yes. A unanimous vote

Respectfully submitted,

Patricia Hames
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of February 26, 2018
- Warrant SVW18-15 in the amount of \$127,061.23
- Payroll Warrant SPW18-16 in the amount of \$669,318.80
- Budget Transfers in the amount of \$6,406.35
- Expenditure Report
- Buildings & Grounds Requests
- Resignation Letter
- Pregnant Workers Fairness Act
- Social Media Policy (example from Melrose Public Schools)
- Social Media Policy (example from Swampscott Public Schools)
- Chromebook Policy Handbook
- Miller Field Administrative Manual & Rental Schedule (DRAFT)
- 2018-2019 Transportation RFP
- WHS Softball Transportation Request
- Substance Abuse Use Prevention & Education Policy (Second Reading)
- March Calendar of Events
- Flyers

The above non-confidential documents can be found in the Superintendent's office, upon request.